

**HASLEMERE VISION**  
**A MEMORANDUM OF UNDERSTANDING**  
**WHICH SETS OUT AN AGREED WORKING RELATIONSHIP WITH**  
**HASLEMERE TOWN COUNCIL**

**1. Introduction and Statement of Intent**

Haslemere Vision (“HV”) has been established with the active support and encouragement of Haslemere Town Council (“HTC”). It is intended to be an on-going, non-political, community-led forum that will work in partnership with HTC, to enable the communities of Haslemere and the surrounding villages (“the Villages”) to pool ideas and resources to create a vision and a plan of how they wish the town and the villages to develop in the future. It will undertake and deliver projects that preserve and enhance the wellbeing of the town, the villages and their institutions and businesses for the benefit of all who live, work and play here.

HV is to be established as a not-for-profit Company Limited by Guarantee. Membership is open to any individual, any body corporate, any unincorporated organisation and any parish, district or county council that has an interest in the issues and concerns of Haslemere and the Villages and is prepared to sign up to the aims of HV.

HTC and HV will work together to implement the provisions of the Localism Act 2012 (“the Act”) and HTC will delegate to HV the tasks of consulting with the community to create a shared vision and then preparing a Neighbourhood Development Plan (the Plan) as defined in the Act.

HTC will submit the completed plan to Waverley Borough Council for review and, once the Plan is found to be satisfactory, HV and HTC will collaborate to encourage voting in the subsequent referendum and campaign in support of the Plan.

Thereafter, HV and HTC will:

1. work together to review and update the Plan, as necessary, taking account of and incorporating arising community concerns and relevant future legislation.
2. work with the community to identify and deliver projects to preserve and enhance the wellbeing of the town and the villages, exercising the rights conferred in the Act or any subsequent legislation.

**2. Membership**

HTC will be a member of HV and will be entitled to:

1. nominate one councillor to be a member of HV’s management committee; and
2. nominate one councillor to be a member of any sub-committee or working group.

**3. Role of Councillors**

A Councillor’s role within HV is to:

1. inform and update HV of any relevant HTC activities or plans;
2. inform and update HTC and individual councillors on HV activities or plans;
3. provide time, expertise and active input to the plans and activities of HV where relevant.

**4. Planning and Budgets**

All project plans will be submitted to HTC via the Town Clerk for comment. No project or plan which has any cost implication for HTC, including those costs likely to be incurred following completion of the project, shall proceed beyond a stage where any cost is committed or incurred on behalf of HTC without formal budget approval from HTC.

**5. Project and Activity Review Process**

HV and HTC will regularly update each other to ensure both parties are aware of issues that may affect each body's areas of operation and promote efficient collaborative working for the benefit of both bodies and the wider community.

HV will review its project plans, progress and issues with HTC annually, or more often if requested by either party.

**6. Delegation**

Where projects are deemed to be the responsibility of HTC, HTC may delegate authority to HV to implement such projects. Where such authority is given, the actions taken must comply with HTC's Standing Orders.

**7. Secretariat**

HV will be responsible for arranging a secretariat to govern and record its affairs and will operate independently of HTC.

**8. Grants and Funding**

HTC may, at its own discretion, provide grants to support HV but it is agreed that HV will, as far as possible, apply for grants and funding for its projects from other sources. Where appropriate and agreed, HV may apply to HTC to act as the vehicle through which grants from central government and higher tiers of local authority are sought and to act as the fund holder. Where this is the case, the administration of such funds will comply with HTC's current Financial Regulations.

**DATE:**