

**Minutes of a Meeting of the Steering Group of Haslemere Vision  
held at Haslewey on Wednesday, 19 March 2014 at 8pm**

**Present:** Stewart Brown, Matthew Bowcock, Ken Griffiths, Cyndy Lancaster, John Moxon, Libby Piper, Vicky Purewal, David Round, David Simmons and Diana Vartan

**1 APOLOGIES** Lesley Banfield, Crawford Christie, Peter Isherwood, Richard Oldham and Robert Silk

**2 MINUTES OF LAST MEETING**, 18 February 2014 were approved.

**3 MATTERS ARISING**

These would be covered under appropriate headings on the agenda for this meeting.

**4 UPDATE FROM THE PROCESS LEADERSHIP GROUP (PLG)**

**4.1 Leadership of the Group** It was confirmed that John Moxon, Crawford Christie and Robert Silk had agreed to share the leadership of the Process Leadership Group, with responsibility for developing and implementing the on-going process and report to the Steering Group.

Matthew Bowcock had agreed to chair the new Policy Drafting group, the membership of which now included Crawford Christie, Robert Silk, John Moxon, Robert Serman (Alternate Chair) as well as the following representatives of the Work Groups: Phillipa Guest, Sue Stathers, Jim Edwards, Nikki Barton, Lesley Banfield, Stephen Mulliner. It was hoped to engage the assistance of the Hindhead and Beacon Hill Action Group in drafting any policies specific to their area.

**4.2 Progress on policy drafting and target timetable.** MB reported that the Policy Drafting Group had started drafting policy alternatives for each of the Major Themes so far identified for the Neighbourhood Plan and that the proposed timetable was:

**By 31<sup>st</sup> March.** Draft policies will be circulated to the work groups for review and comment

**By 12<sup>th</sup> April** Draft policies will be forwarded to the Steering Group & Haslemere Town Council.

**By 19<sup>th</sup> April**, Steering Group and Town Council to email comments to the Chair of the PLG

**By 26<sup>th</sup> April** Process Leadership Group to sign off the draft policies for consultation.

**31<sup>st</sup> April – 24<sup>th</sup> May** Community Engagement programme explaining policy options

**June 14<sup>th</sup> – July 12<sup>th</sup>** Consultation. Survey to all households asking respondents to choose preferred policy options.

DR expressed concern as to how we could draft policies without further public consultation. He reported that the Transport Group wished to minute that it would prefer further public consultation before these draft policies were formalised and that he was opposed to the present plan of action. The Transport Group felt that since the Vision launch in April 2013 other ideas had been developed and these should be presented to the public.

It was explained that, precisely for this reason, policy options are being drafted so that the community could be consulted and offered clear choices. The proposed timetable was agreed but it was noted that it was extremely tight and real discipline on deadlines would be needed.

**Action** MB to circulate the guidance notes and timetable that had been given to the policy drafters to all members of the Steering Group.

DR was concerned that HV should consult on the Transport Group's specific traffic proposals at the Charter Fair.

**Action SB and DR** to discuss with CC how this could best be arranged and report back.

**4.3 Identification of Housing sites and target completion.** LP emphasised the importance that HTC attached to HV developing appropriate policies relating to land use and housing. SB confirmed that the policy drafters had clear instructions on the need for all policies they were drafting to relate to land use. In the meantime, SB had taken on coordination of the work group which has been established to identify possible sites for housing development. As well as working from large scale maps the group was arranging for volunteers to walk the central town area to identify underutilised/potentially developable land. Once this was completed advice would be sought from Waverley as to which of the identified sites have a realistic chance of being develop

It was noted that there were few volunteers from Grayswood to take on the identification of housing sites. LP suggested that SB contact the two Town Councillors for Grayswood.

SB advised that he was trying to arrange for the Hindhead and Beacon Hill Action group to identify sites in their area.

**Action:** LP to send email addresses of the two Grayswood Councillors to SB.

**Action** DS, having outlined his thoughts on possible sites, was asked to put them in writing to SB

**4.4 Arrangements for the May/June consultation programme.** SB reported that, having got the policy drafting under way, CC was liaising with Ann Finlayson and others to begin the detailed planning of the next round of consultation. It was envisaged that, during May, there would be a series of events/workshops seeking reactions on and inputs to the policy options and making sure that they are intelligible to the general public. Then, in June/July, a survey would be sent to all households (also available on line) inviting respondents to identify their preferred policy options.

**Action:** PLG to present proposals at next SG meeting.

LP requested that HV give HTC a presentation and in late April/early May to bring councillors up to speed on progress and future timetable. It was agreed that probably mid to late April would fit best with the policy drafting timetable.

**Action:** SB to liaise with LP as to when and who will make the presentation.

**5. Update on Volunteer Recruitment** An appeal for volunteers to help with the next phases of the process had been sent out with encouraging early results. However, a number of key roles are still to be filled.

**7. Wey Hill Car Park** Having noted the tremendous response to the ballot regarding the views of the community, WBC had withdrawn their application for this site. Although no formal timetable has been set WBC has indicated that it will look to HV to come up with a clear indication of community preferences for the use of the site within six months. It is, therefore, essential that the May/June consultation includes development options for the site and SB sought the Steering Group's approval to a proposal that David O'Brien and Lesley Banfield be asked to take on this task. They have proposed a work brief that aims to present the community with three potential futures for the site: (i) revert to a public common (ii) Reregister as a common, continue as a car park but include some compatible community uses (iii) deregister as a common and develop a self-funded, mixed use, community led development. After discussion the proposal was agreed.

It was noted that the Chamber of Trade was also working on this and it was hoped that they might feed their ideas into the HV process.

**Action:** SB to contact the Chamber of Trade.

**8. The Police Station** As far as those present were aware we were no closer to a viable development proposal and, subject to a final check with James Birkett it was agreed that HV should notify the Police Commissioner and WBC that it was withdrawing its application to bid.

**9. Any other business**

**Public Engagement** Vicki Purewal reported on a public engagement venture she had been conducting with Waverley tenants on the **High Lane estate** exploring ways in which we can make contact with the community here. It was acknowledged that it is important to raise awareness of HV in this part of Haslemere. Having consulted with various people VP hoped to have one or more engagement meetings during May followed by consultation workshops in June.

**The West Street Car Park** It was reported that intensive surveying had been taking place in this car park. No one was aware what the purpose of this was. This led to discussion and agreement that HV should reactivate the search for community assets that we should register.

**Action:** SB to identify who will take this on.

**10. Date of next meeting**

Tuesday, 22 April 2014, 8pm at Haslewey.