

**MINUTES OF A MEETING OF THE STEERING GROUP OF HASLEMERE VISION
HELD AT THE TOWN HALL ON WEDNESDAY, 27th AUGUST 2014**

Present: Stewart Brown (Chairman), Matthew Bowcock, Crawford Christie, Cyndy Lancaster, Peter Isherwood, John Moxon, Richard Oldham, David Simmons and Diana Vartan

1. **Apologies:** Lesley Banfield, Penny Bradley, Robert Serman, Vicki Purewal and Robert Silk.

2. **Minutes of the last meeting**

The minutes of the last meeting were approved but it was noted that the date of the meeting scheduled for Wednesday 22nd October had been changed to Tuesday 21st October.

3. **Matters arising**

Re Item 6 Future timetable and organisation

As was suggested in the minute of the last meeting the Process Leadership Group had concluded that we should drop Option Development Groups (ODGs) 5 & 6 concerning the town centre and station areas, and the use of the Community Levy. This was discussed and agreed.

4. **Progress of consultation and timetable for analysis and feedback**

With four days to go we had received approximately 600 replies. Whilst it was disappointing not to have reached our target of 1,000 it was agreed that this was a respectable response.

Discussion took place as to how we should deal with the feedback, take stock of the responses and go forward with the preparation of policies in the Neighbourhood Plan. In order to get the Policy Development Groups started we need to have the results by mid-September.

It was agreed that the next Steering Group meeting on Wednesday, 23rd September should be devoted to a review of the initial analysis of responses with members of the Policy Development Groups, the Options Development Groups and other volunteers present. It was suggested that, when the responses had been reviewed, there should be a subsequent decision on how the results should be publicised more widely on the website, Haslemere Herald and the Messenger etc.

Action: SB to notify Policy Development and Option Development Groups and volunteers. DV to find suitable venue

5. **WBC Local Plan**

PI reported that WBC will consult on its proposals for housing including presentations in various local towns between 3rd September and 17th October. WBC will be seeking views on how the local plans should be shaped.

The decision by WBC to proceed with these consultations means we will be better placed to achieve the revised timetable but if we are to carry out the Stage 2 consultation by December it is still tight and the importance of the ODGs reaching their deadlines was noted. A paper "HV - Provisional Revised Key Date Summary" dated 23 August 2014 (attached to these minutes) was tabled. This envisages the Stage 2 consultation on housing and land use commencing on 15 December and running till 31 January 2015. This means that our draft Neighbourhood Plan will not now be ready for external review until 31 July 2015. After some discussion the timetable was agreed.

6 **Future Organisation**

It was agreed that the future workload was daunting and that, since we are looking at, at least, another year before the NP is complete the proposal to bring in some new blood was desirable.

The Process Leadership Group (PLG), John Moxon, Robert Silk, Crawford Christie and Stewart Brown, had been bearing the brunt of the required work but were not able to continue at this level. It was agreed that we should find at least one new member for this team and recruit several new members to the Steering Group. This was agreed but it was suggested that it was time to revisit and, if necessary revise the Terms of Reference of the Steering Group.

Action: SB to circulate Terms of Reference to all members of the SG.

7. **Haslemere Vision Ltd**

HV Ltd was set up as a company limited by guarantee to provide HV with a constitution and a legal entity and so enable it to enter into the memorandum of understanding with the HTC to open a bank account and to hold and apply for funding from sources other than the HTC. It was noted that the Government funding received so far for HV is held by HTC. HV Ltd has itself received approximately £5,000 from other sources and has spent £4,800. It is planned to apply for further funding shortly.

At present there are four directors; Richard Oldham, Matthew Bowcock, Lesley Banfield and Stewart Brown and they are the only members. It had originally been the intention that all members of the SG should be members but this had, so far, not happened. It was therefore agreed that we should immediately invite all SG members to become members of HV Ltd. All those present agreed to become members and SB undertook to write to those absent inviting them to apply. It was agreed that the first AGM of HV Ltd would be held prior to the next SG meeting on 23 September. After the AGM wider membership would be invited.

Action: SB to write to members of the SG inviting them to apply for membership of HV Ltd.

8. **Any other business**

(i) Health and Social Care issues

JM reported that he had approached the Haslemere Health Group and that he thought it unlikely that they would want to participate in the December consultation but it was agreed it would still be possible and desirable for the HHG to be consulted on the drafting of the eventual NP.

(ii) Community Assets

MB noted that listing assets of community value is about changing the use of land for the benefit of the community. He urged that we do not delay in preparing a list of such assets.

9. **Date of next meeting**

Tuesday, 23 September 2014 at the Georgian Hotel at 8pm

Further dates:

Tuesday, 21 October - note: this has been changed

Tuesday, 18 November

Wednesday, 17 December

Tuesday, 20 January 2015

HASLEMERE VISION
Provisional Revised Key Date Summary 23/08/14

The Process Leadership Group has continued to review the forward timetable and, given the slow response to the consultation, the need to complete the re-allocation of tasks, the delay in the Waverley Local Plan consultation and the timing of next year's local elections, the following are the revised key milestones up to the completion of the Neighbourhood Plan ready for external review.

- 21 August 2014** - brief Option Development Groups (ODGs)
- 31 August 2014** - close Phase 1 consultation
- 15 September 2014** - analysis of Phase 1 data complete
- 15 September 2014** - Present Analysis and brief Policy Development Groups (PDGs)
- 20 October 2014** - ODGs pass draft Options for Phase 2 consultation to CD Editorial Group
- 15 November 2014** - PDGs pass draft policies from Phase 1 consultation to NP Editorial Group
- 15 December 2014** - Phase 2 consultation begins
- 31 January 2014** - close Phase 2 consultation
- 15 February 2015** - analysis of Phase 2 data complete
- 15 April 2015** - draft policies from Phase 2 consultation passed to NP Editorial Group
- 31 May 2015** - first formal draft of NP to HTC
- 31 July 2015** - NP ready for external examination