**HASLEMERE VISION ORGANISING GROUP**

Minutes of the meeting held at 8 p.m. on 24 June 2013 at the Town Hall.

Present: Stewart Brown (Chairman)

 Nikki Barton

 Doug Chandler

 Jane Chandler

 Ann Finlayson

 Ken Griffiths

 Cyndy Lancaster

 Victoria Leake

 James Mackie

 Stephen Mulliner

 David O’Brien

 David Round

 Colston Sanger

 David Simmons

 Helena Worrall

**1. Apologies**

Apologies were received from Matthew Bowcock, Julianne Evans, Peter Isherwood, John Moxon, Maria Mateo and Libby Piper.

**2. Chairman’s opening remarks**

2.1 SB felt that momentum has been lost since the launch, both because of the scale of the effort in preparing for the launch and because of the interregnum before the new Steering Group is formed. SB felt that it was important to progress with forming the SG by the end of July even if we have been unable to consult as widely in the community as we would have liked. We can then widen the membership as the engagement programme continues into the Autumn. The Workshops are unlikely to reach enough of the community so the distribution of the questionnaire being prepared will be of great importance. The aim is still to start the detailed work of plan preparation in September and it is important that, by then, we have gathered sufficient feedback from the community engagement programme and that a working nucleus for the Steering and Work Groups is in place.

2.2 Waverley Core Strategy

The Inspector suspended the enquiry after one day. The outcome is likely to be that the Core Strategy will be withdrawn so that the planned new housing numbers can be reworked. This is likely to take some time but it was agreed that it was still worth preparing a layman’s guide to the present Core Strategy as much of it is likely to carry over into the revised document.

2.3 Wey Hill Fairground Car Park

The Planning Inspectorate has recently announced that a public enquiry will be held in 2014 to review WBC’s proposal to resurface the area. SB has registered HV’s interest in speaking at the enquiry.

**3. Notes of last meeting**

The notes of the meeting held on 4 June 2013 were confirmed as an accurate record after amendments regarding attendance and names.

**4. Matters arising**

Item 5.2: HAVV DropBox address: this has not yet been changed. **Action DS & RO**

Item 5.4 Subject line keywords: SB suggested that DC and DS might give the matter some thought as we obviously need one set of keywords. **Action DC & DS**

**5. Review of Neighbourhood Plan Timeline and key dates**

The immediate plan is to form the new SG and at least begin the population of the five WGs by end-July. The intention is to begin the detailed work of SG and WGs in September.

**6. Recruitment and formation of Steering Group and Work Groups**

6,1 There was a need for adequate carry-over from HVOG to SG to ensure continuity. However, recruitment of others from the community was essential. While e-mail and the workshops will be the primary communication tool for recruitment it was agreed that we should use the questionnaire and articles in the Herald and the Messenger as well. We could also use the Haslemere Hall adverts before film screening. DS volunteered to put together a film clip, perhaps using some video of the launch. KG is willing to engage people in the streets when handing out questionnaires and VL to approach retailers. **Action: SB to progress**

6.2 It was also agreed that we should find five people to facilitate the formation of the five WGs, namely:

Transport (**David Round**)

Economy & Business (to be sought)

Culture & Leisure (**Ken Griffiths**)

Environment – Natural and Built (to be sought)

Wellbeing, Health and Inclusion (to be sought)

These facilitators would not automatically lead the groups but would spearhead the process of recruitment.

It was agreed that SB would contact Ian Doolittle to investigate how the new Hospital Group chaired by Ian might work with/be represented on the Wellbeing, Health & Inclusion WG.

**7. Workshop programme June to September**

7.1 Current plans

2 July: briefing for volunteers at Haslemere Hall in the evening (SB).

4 July: workshop for Haslemere Liberals (John Moxon).

6 July: workshop at Haslewey (SB) (likely to be cancelled as only one volunteer to date and it clashes with Wimbledon Finals day.)

9 July: workshop for U3A (John Moxon).

7.2 The Liberal workshop gave rise to a discussion about the wisdom of involving political parties in the workshops. It was agreed that the purpose of the workshops was to elicit individual views rather than group or party views. However, SM, DR & JM noted that HV has advertised itself as a non-party political body and warned about the risk of others misinterpreting such involvement. It was agreed that this purpose of the workshops needed to be communicated carefully. **SB to draft some guidance notes for those arranging meetings with political groups.**

7.3 SB recited the various groups that individuals had indicated they could approach. SB also reported that Woolmer Hill School has expressed interest. AF advised against relying on a school assembly as the sole communication means and recommended School Council or staff meetings. A workshop held after such a meeting could be useful.

7.4 **SB asked everyone on HVOG to nominate at least one group for a workshop** and to liaise between the group and HVOG and to let him know by 1 July. The ideal would be to complete the holding of all these workshops by the end of September. **Action: All OG members.**

7.5 SM agreed to speak with Martin Odell to see if the Rail User Group had views about how to contact commuters in relation to HV and the Neighbourhood Plan. **Action: SM**

7.6 The proposed questionnaire was reviewed and approved for release subject to giving further guidance about the purpose of Q.6 (changes foreseen in Haslemere and villages in 5, 10 and 20 years). DC confirmed that the HV web-site would be survey-ready within two weeks (8 July). **Action : DC**

7.7 It was agreed that the survey should be on-line. QR codes should also be used to allow easy access to the questionnaire URL. Handouts/flyesr and posters promoting the questionnaire would be widely distributed using volunteers and the use of banners over the High Street and Wey Hill was also agreed to be worthy of consideration. Posters and flyers would be ready within two weeks (July 8th) **Action: VL & DC**

7.8 It was agreed that it would be useful to engage all local schools with the questionnaire. VL will trial the questionnaire at St. Barts School, preferably before the end of this term. **Action: VL**

**8. Briefing on GlassCubes on-line collaboration system**

DC gave an overview of this web-based application which offers a wide range of collaboration tools. This includes the possibility of several people working on one document at the same time. DC explained that GlassCubes was separate from DropBox which was more of an archive system. Invitations had been sent to all HVOG members in the last week.

**9. Update from Evidence Base Task Group**

JC confirmed that their evidence gathering work is still in progress and it was agreed that there would be a fuller report back at one of the next two meetings..

**10. Any other business**

There was none.

**11. Date of next meeting**

SB will circulate a choice of dates in the near future to ensure that as many OG members as possible can attend. **Action: SB**